

## 2021 - 2023 Marine Safety Plan

| Number | Provision / Activity | Objective  | Measure   | Year 1 - '21  | Year 2 - '22*   | Year 3 - '23     |
|--------|----------------------|--|---|---|---|------------------|
| 1      | Duty Holder          | Duty Holders to have received training on their role and responsibility under the Code in the last three years                             | 100% of Duty Holders trained  | 100%  | 100% of new Harbour Board   |                  |
|        |                      | Duty Holders to have undertaken an operational tour of a Council Port or Harbour in the last three years                                   | 100% of Duty Holders undertaken an awareness tour   | Working day at Oban and invitation to Exercise Morby in Campbeltown |   |                  |
| 2      | Designated Person    | External Audit completed at one Port or Harbour per year   | Annual  | Dunoon, Kilcreggan & Helensburgh                                    | Oban & Mull   |                  |
|        |                      | Report to the Duty Holder at least once per year   | Annual  | Report to Harbour Board and Duty Holder                             | Report to Harbour Board and Duty Holder   |                  |
| 3      | Legislation          | Review legal duties and powers at least once every three years   | Three years   | Ongoing review in relation to the Consolidation Harbour Order       | Ongoing review in relation to the Consolidation Harbour Order. HRO process for Oban Harbour |                  |
| 4      | Duties and Powers    | MAIB Reportable Incidents: make all reports to the MAIB within 24hrs, with investigation follow up   | 24hrs initial report, investigation sent at incident close  | No Reportable Incidents   | No Reportable Incidents   |                  |
|        |                      | Incident investigation: close out all incidents on MarNIS in accordance with defined procedures and closed out within an agreed timeframe. | Close out Incidents on according to nature and severity of Incident: 1 week for minor incidents and 1 month for more serious incidents that may involve other parties | All incidents closed out in date                                    | All incidents closed out in date  |                  |
|        |                      | Hydrographic Survey set out in a survey plan   | Surveys conducted to planned dates  | Surveys in date   | Surveys in date   |                  |
|        |                      | Hydrographic Survey publish within target timescale  | Within one month of survey date   | Published within date   | Published within date   |                  |
| 5      | Risk Assessment      | All Marine Risk Assessments to be in-date  | 100% in-date  | All in date   | All in date and Dynamic Risk Assessment template in use                                     |                  |
| 6      | MSMS                 | The Marine Management Team will undertake a formal review of all marine policies on a three-yearly basis                                   | Three years   | Reviewed with no changes  | Reviewed with changes for approval  |                  |
|        |                      | The Marine Safety Management System will be reviewed annually (or following any significant industry changes)                              | Annual  | Reviewed with no changes  | Reviewed with changes for approval  |                  |
| 7      | Review and Audit     | Review SMS on an annual basis. Complete internal audits to the three-yearly schedule   | Complete scheduled Review of SMS in accordance with timeframe as stated in Section 14.7 of SMS  | Dunoon, Kilcreggan & Helensburgh                                    | Oban, Mull & Iona   |                  |
| 8      | Competence           | Ensure staff with marine safety responsibilities are trained to undertake their duties   | 100% of mandatory training completed  | All required marine training completed                              | All required marine training completed  |                  |
| 9      | Plan                 | Publish a three yearly 'Marine Safety Plan' (this plan)  | Published and in-date   | Published   |   |                  |
|        |                      | Publish an assessment of the organisation's performance against the last period plan   | Published review  | Review not published  | Review published  |                  |
| 10     | Aids to Navigation   | Aids to Navigation: Three-year performance meets or exceed IALA performance threshold  | Cat 1 = 99.9% Cat 2 = 99.0% Cat 3 = 97.0%   | Cat 1 = N/A, Cat 2 = 99.84%, Cat 3 = 100%                           |   | Reported in 2025 |

\*note: 2022 Election year - New Harbour Board Members

## 2017 - 2020 Marine Safety Plan

| Number | Service Provision                          | Activity Target   | Progress % Completed |
|--------|--|---|----------------------|
| 1      | Navigational Incidents                     | No major incidents, serious injuries or serious pollution as a result of a failure of the Councils Marine Safety Management System. All incidents investigated in accordance with defined procedures and closed out within an agreed timeframe.   | 100% Completed       |
| 2      | Conservancy and Hydrographic Surveys       | Aids to Navigation<br><br>Meet the availability targets of IALA<br><br>Hydrographic Surveys<br><br>Ensure that the Ports and Harbours have an adequate plan of hydrographic surveys and that these are undertaken in line with the agreed schedule and that the results are published within the target timescales. | 100% Completed       |
| 3      | Audit of SMS                               | Ensure that the audit is carried out on annual basis by the Designated Person and any deficiencies are corrected in a timely manner. SMS to reflect lessons learnt from other ports and incorporate the recommendations and conclusions of any port related MAIB investigation as appropriate.                      | 100% Completed       |
| 4      | Pilotage services                          | No major incident due to Pilot/PEC holder error.  | 100% Completed       |
| 5      | Liaison and consultation with stakeholders | Ensure good communication on marine safety matters for new and existing activities with Harbour Users Groups.   | 100% Completed       |
| 6      | Training of marine personnel               | Ensure continuous professional development  | 100% Completed       |